

DROPPING A COURSE

https://selfserv.hastings.edu/selfservice/Registration/Registration.aspx

Welcome Zoey (tststudent1)

MyHC SELF SERVICE

Home Register Classes Finances Grades Search My Profile

Cart Traditional Courses Academic Plan What If?

Traditional Courses - 2013/Spring

Select Period Review Schedule Finalize Complete

Courses to Add

Your cart is empty.

You must add courses to your cart before proceeding with registration.

Use the [Section Search](#) to find courses to add to your cart.

You can review your degree requirements and find required courses using the [Academic Plan](#).

Registered Courses

Drop	Course	Date	Session	Credits	Credit Type	Schedule	Location	Instructor	Status
<input checked="" type="checkbox"/>	Test Course - tst001 / Lecture / 01	1/30/2013 - 5/16/2013	Regular	3.00	Letter	MWF, 10:00 AM - 10:50 AM;	Hastings College, Daugherty Center, Room 06	Dr. Steven Test Baker	Registered

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To drop a course go to your schedule. Select the “Drop” box on the left side of the screen. Then select the “Next” button on the bottom right of the screen.

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Related Links

- Section Search
- Academic Plan
- View Schedule

Traditional Courses - 2013/Spring

Select Period Review Schedule Finalize Complete

Updated Schedule

Course	Date	Session	Credits	Credit Type	Schedule	Location	Instructor	Status
Test Course -tst001 /Lecture /01	1/30/2013 - 5/16/2013	Regular	3.00	Letter	MWF, 10:00 AM - 10:50 AM	Hastings College, Daugherty Center, Room 06	Dr. Steven Test Baker	Dropped pending advisor approval

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The following screen will appear showing the course was submitted to your advisor for approval.



Hastings College

Registrar

The Registrar's Office is open from 8:00 am to 5:00 pm Monday thru Friday and we are located in Hurley McDonald room 109.

Students will always need to register using a Drop/Add slip for the following situations: registering for more than 16 credit hours, if you have permission to enroll in a closed course, and Variable credit courses. Students will be able to pick up Drop/Add slips at the Registrar's Office.

Students who are enrolling in Arranged or Direct study courses must complete a "**Request for Arranged course or Direct Study**" and a Drop/Add form. You will submit the completed copy of the form with the signature of the instructor of the course, the Department chair and include a copy of a syllabus to the Vice President for Academic Affairs or Associate Vice-President for Academic Affairs.

Student wishing to enroll in an independent study course must have junior or senior standing and go to the Registrar's Office to get an independent study form.

Phone: **402.461.7306**

hcregistrar@hastings.edu

Registrar

Hastings College

710 North Turner Avenue

Hastings, NE 68901

