

SELECTED VACANCIES & JOB LISTINGS – AUGUST 21, 2008



This vacancy listing is meant to give you a glimpse of the types of opportunities that are posted through Hastings College Career Services. It is not meant to be comprehensive. It is recommended that you visit Career Services for assistance in identifying opportunities and prospective employers.



Note that all non-profit jobs, such as those in education, law enforcement, the Federal government, and charitable and human service organizations, are posted on BroncoTRAK (powered by MonsterTrak.com). The password is "hastings."



Credit Analyst

**Chadron Branch
First National Bank North Platte**

Position Description

Job Title: Credit Analyst
Job Number: 28-0989
Location: Chadron - Branch
City: Chadron
State: NE
Company: First National Bank North Platte
Full/Part Time: Full-time
Hours: Monday-Friday

Job Description:

This position is a member of the Business Banking team. Will participate in the support of financial analysis, information management, and marketing efforts in support of assigned Banking Officers. Responsible for managing all matters

relating to Baker Hill ticklers. Work in partnership with Officers regarding sales calls, prospecting calls and customer contact responsibilities. Perform all related tasks as needed to provide high quality customer service. Accurately spread and compile appropriate interpretive analysis of financial statements and other pertinent documents for use in the loan decision making process, to include the loan memorandum and supporting spreads and other items needed in the loan file &/or loan committee information packet.

Job Qualifications:

College degree preferred. Minimum two years of college accounting required. Proven ability to adapt to changing work environment and duties. Excellent oral and written communication skills - communicating proficiently with our Ag customers, excellent P.C. skills, ability to work well with others, attention to detail, ability to handle multiple projects, and good organizational skills. Regular and predictable attendance is a required essential function of the job.

To apply online, please access the following link: <http://careerlink.com/4/5/4/6/po/000057f.htm>

Or Contact

First National Bank of North Platte

Olivia A. Conrad-HR

P.O. Box 10

North Platte, NE 69103

Phone: 308-535-6337

Fax: 308-535-6452

Email: conrad@fnbnp.com

Credit Analyst

**Alliance Branch
First National Bank North Platte**

Position Description

Job Title:	Credit Analyst
Job Number:	28-1110
Location	Alliance- Branch
City:	Alliance
State:	NE
Company:	First National Bank North Platte

Full/Part Time: Full-time

Hours: Monday-Friday

Job Description:

This position is a member of the Business Banking team. Will participate in the support of financial analysis, information management, and marketing efforts in support of assigned Banking Officers. Responsible for managing all matters relating to Baker Hill ticklers. Work in partnership with Officers regarding sales calls, prospecting calls and customer contact responsibilities. Perform all related tasks as needed to provide high quality customer service. Accurately spread and compile appropriate interpretive analysis of financial statements and other pertinent documents for use in the loan decision making process, to include the loan memorandum and supporting spreads and other items needed in the loan file &/or loan committee information packet.

Job Qualifications:

College degree preferred. Minimum two years of college accounting required. Proven ability to adapt to changing work environment and duties. Excellent oral and written communication skills - communicating proficiently with our Ag customers, excellent P.C. skills, ability to work well with others, attention to detail, ability to handle multiple projects, and good organizational skills. Regular and predictable attendance is a required essential function of the job.

To apply online, please access the following link: <http://careerlink.com/4/5/4/6/po/000055f.htm>

Or Contact

First National Bank of North Platte

Olivia A. Conrad-HR

P.O. Box 10

North Platte, NE 69103

Phone: 308-535-6337

Fax: 308-535-6452

Email: conrad@fnbnp.com

FINANCIAL ADVISOR

**North Platte Branch
First National Bank North Platte**

Position Description

Job Title: Financial Advisor

Job Number: 28-1025
Location
City: North Platte
State: NE
Company: First National Bank North Platte
Full/Part Time: Full-time
Hours: Monday-Friday

Job Description:

Responsible for identifying, marketing to, and consulting with qualified prospects and current clients in order to provide solutions that help them achieve their financial goals. Meet sales volume and new relationship expectations as well as maintain compliance with all applicable regulations, supporting the mission and vision of First National Investments & Planning.

Job Qualifications:

Knowledge, Experience, Education, Physical Qualifications:
Required:

4 year College Degree in Business Administration or related field or 2-3 years proven record of success
Series 7, 63 and 66 certifications
Life and Accident/Health insurance licenses
Ability to prepare and execute a business and marketing plan

Desired:

Existing experience in business with established clientele
Professional industry designation (CFP, CLU, ChFC, etc.)

To apply online, please access the following link: <http://careerlink.com/4/5/4/6/po/000054f.htm>

Or Contact:

First National Bank of North Platte

Olivia A. Conrad-HR

P.O. Box 10

North Platte, NE 69103

Phone: 308-535-6337

Fax: 308-535-6452

Email: aconrad@fnbnp.com

Manager II

**North Platte Branch
First National Bank North Platte**

Position Description

Manager II

Job Number: 28-1165

Location North Platte - Main Branch

City: North Platte

State: NE

Company: First National Bank North Platte

Full/Part Time: Full-time

Hours: Mon-Fri, hours may vary; may include wkd wrk

Job Description:

Responsible for the care and upkeep for all buildings and mechanical systems owned by First National Bank North Platte and Gregory's Insurance. Provide oversight on the lease of real estate and equipment. Administer the purchase of supplies and equipment. Manage the purchasing, building maintenance, building safety and security functions for the Bank. Maintain telephone and voice mail systems. Chairs the Safety Committee and serves on the Emergency Operations Committee.

Job Qualifications:

1. Regular and predictable attendance is a required essential function of the job. 2. Two years plus experience in managerial role recommended. 3. Supervisory experience desired. 4. Understanding and compliance of bank policies and procedures. 5. PC literate required. 6. Proven ability to manage multiple projects and multi-task. 7. Excellent oral and written communication skills required. 8. Facilities management experience desired.

To apply online, please access the following link <http://careerlink.com/4/5/4/6/po/000048f.htm>

Or Contact:

First National Bank of North Platte

Olivia A. Conrad-HR

P.O. Box 10

North Platte, NE 69103

Phone: 308-535-6337

Fax: 308-535-6452

Email: oconrad@fnbnp.com

Dana F. Cole & Company, LLP has been building strong relations with our clients for over 90 years. Since our founding in 1915, we have experienced a strong rate of growth due primarily to our continuing active efforts to meet the needs of our clients. With locations in Kansas, Michigan, Minnesota, Missouri, Nebraska and Wyoming we are able to fulfill our mission of providing the most comprehensive professional services while adhering to the highest standards of quality.

Position Description

Position: Accountant

Accountant, Dana F. Cole & Company, LLP Scottsbluff Office One of the oldest and largest accounting firms. This is a great opportunity to work with established clientele in both tax and audit. Accounting degree required, CPA and 3+ years of experience preferred. We offer competitive salaries, limited travel, medical and disability insurance, a 401(k) and Section 125 plan.

Send resume to: Dana F. Cole & Company, LLP, 18 West 16th Street, Scottsbluff, NE 69361 or hr@danacole.com , or click on the following link: <http://careerlink.com/4/4/6/9/po/000009f.htm> and click on “**Apply For**”

For more information about Scottsbluff and Gering, Nebraska including housing, education, cost of living, daycare, recreation and over **200 other jobs** in western Nebraska, please see www.wehavejobs.net.



4 Positions Available

Accountant/CPA Auditor

Position Description

Accountant/CPA

Work in **Grand Island, Lexington, or Hastings**

Equal Opportunity Employer

Job Responsibilities and Qualifications

Multi-location Central Nebraska CPA firm has career opportunities for experienced accountants and CPAs in our Tax Department. These positions will have leadership and supervisory potential. Our firm is strong on values, vision, mission, and culture. Our work/life balance initiative will allow flexible scheduling with possible 4 day work week, job sharing, or work from home opportunities. The successful applicant will help promote growth and positive change for our clients, our team members, our communities, and our profession.

Bachelor's degree in accounting required. Tax experience with a CPA firm or comparable experience preferred. Expertise in estates, trusts, corporations, and partnerships would be beneficial. Competitive salary and full range of benefits. Send resume to:

Firm Administrator
PO Box 700
Grand Island, NE 68802

or email to resume@capc.com

or apply online at: <http://careerlink.com/4/3/5/8/jobs/>

Contact: **Brad Kool**

P.O. Box 700

Grand Island, NE 68802

Phone: **308-382-5720**

Fax: **308-381-6014**

Email: **bkool@capc.com**

Position Description

Auditor

Conscientious worker with audit experience in a public accounting firm.

Work in **Scottsbluff, Nebraska**

Equal Opportunity Employer

Job Responsibilities and Qualifications

Does it feel like your accounting career has come to a standstill? Are you looking for an opportunity for rapid advancement? Contryman Associates, P.C., has an opportunity, preferably in our Scottsbluff location, for a conscientious worker with audit experience in a public accounting firm. There is advancement potential for an

individual with management skills who will contribute to a team effort to provide excellent client service. CPA is preferred. Contryman is an equal opportunity employer and provides a full range of benefits. Send resume to:

Contryman Associates, P.C.
PO Box 70
Grand Island, NE 68802
Attn: Human Resources

E-mail resume@capc.com

or fax 308-381-6014

www.capc.com/ca

or apply online at: <http://careerlink.com/4/3/5/8/jobs/>

Contact: **Brad Kool**

P.O. Box 700

Grand Island, NE 68802

Phone: **308-382-5720**

Fax: **308-381-6014**

Email: bkool@capc.com

For more information about Scottsbluff and Gering, Nebraska including housing, education, cost of living, daycare, recreation and over **200 other jobs** in western Nebraska, please see www.wehavejobs.net

Madonna Rehabilitation Hospital. Positions may be viewed by visiting the Human Resources site at www.madonna.org or contact job line at 402-483-9468.

Morning Show Co-Host- KKCD-Omaha, NE

High School diploma required; college degree in related field preferred.

Understanding of FCC rules and regulations; excellent communication skills, ability to operate assigned technical equipment; proficiency in basic production skills; experience with digital production programs and all inclusive on-air computer systems preferred.

Minimum of 2 years commercial experience required.

Responsible for the planning and execution of daily morning show newscasts and other show content including proper monitoring of all station and commercial logs and execution of station format; participate in client remote appearances and station events; voice tracking night and weekend shifts as directed.

Send resume and cover letter to:

Kurt Owens
Journal Broadcast Group - Omaha Operations
5030 N. 72 Street
Omaha, NE 68134
kowens@journalbroadcastgroup.com

On-Air Announcer (Part-time). KQCH – Channel 94.1. *Omaha, NE*

Part-time; non-exempt; must be flexible in hours and able to work nights, weekends and holidays

High school graduate; broadcast degree preferred, but not required

Excellent verbal communication skills required; must be detail oriented, reliable and have production experience.

Minimum of 2 years experience required.

Execute air shift format and commercial program logs; perform some production tasks. Ability to conduct on site remote broadcasts and interact professionally with clients and listeners.

Send tape and resume to:

Mark Todd

Program Director
Journal Broadcast Group - Omaha Operations
5030 N. 72 Street
Omaha, NE 68134
mtodd@journalbroadcastgroup.com

Accountant - Hastings, NE

Ag Processing Inc (AGP) and its affiliated companies employ over 1,000 people across the United States. Our corporate headquarters in Omaha, Nebraska offers traditional support disciplines (i.e., human resources, engineering, accounting, information systems, merchandising) as well as careers in transportation, operations, marketing and sales in connection with soybean, grain, and food industries. AGP offers a competitive compensation and benefit plan to our employees. To apply or learn more, visit www.agp.com

Responsibilities Include:

- Preparing accurate and timely monthly plant production work papers and yield calculations.
- Preparing and analyzing monthly financial statements and reports.
- Managing and verifying accuracy of inventories.
- Reconciling general ledger accounts.
- Special projects.

Desired Qualifications:

- BS in Accounting or Finance.
- Two – three years relevant experience.
- Knowledge of manufacturing accounting.
- Good computer and 10-key by touch.
- Accurate and detail oriented.
- Self-starter.
- Team player.

Please submit salary requirements when applying to this position

Beth Lutter
Employment/Diversity Specialist
Ag Processing Inc
(402) 431-5099 (office)
(402) 498-5548 (fax)

Production Assistant. KOLN/KGIN-TV is currently seeking a full-time Production Assistant for our Lincoln Production Department.

Duties include:

This position includes the performance of general production duties including the operation of master control room switcher, video servers and other master control equipment; audio console, videotape machines (various formats), remote transmitter operation, etc. and other similarly related duties as assigned.

Must be willing to work evenings, weekends, and holidays.

KOLN/KGIN TV/Gray Television Group, Inc. is a drug-free company and requires pre-employment drug testing background & MVR check. EOE. Send resume to or complete an application at:

KOLN/KGIN-TV / Personnel Supervisor
840 North 40th Street
Lincoln, NE 68503
Fax (402) 467-9461
E-mail jobs@kolnkgin.com

Application Deadline: August 29, 2008

Late submissions may or may not be considered at KOLN/KGIN discretion.

NO PHONE CALLS PLEASE

Gray Television Group, Inc. is an equal opportunity employer and does not discriminate because of race, color, creed, religion, sex, national origin, age, physical handicap or marital status. Discriminatory employment practices are specifically prohibited by the Federal Communications Commission. If you believe your Equal Employment Rights have been violated, you may contact the FCC in Washington, D.C. 20054, or other appropriate state or local agencies.

Busy Internet Insurance Agent looking for an assistant. Assistant will be doing a lot of phone calling to follow up with persons already contact by agent. Applicant should be proficient with computers, phone calling, filing, and paperwork. Will be working from Agent's home. Part time hours, flexible. Assistant will be learning about Life insurance and could possibly become licensed, if interested and show potential. Email jandpeg@hotmail.com for further details or to apply. 16921 E. Palisades Blvd. Suite 103 Fountain Hills, AZ

Overhead Door-Associate Buyer

We have a position available for an Associate Buyer with our Grand Island facility. We are looking for someone with at least a Bachelors Degree and the starting pay is about \$32,000.

Gerri McIntyre, HR Manager of Overhead Door Corp. NE Division

308-389-7799 Office

308-389-7797 fax

Denver Regional Census Center

GREAT PAY

FAST PACED

CHALLENGING ENVIRONMENT

AN EQUAL OPPORTUNITY EMPLOYER

Administrative Assistant (AA)

The Administrative Assistant is responsible for supporting the Local Census Office Manager (LCOM) and team of Assistant Managers.

- Maintains the LCOMs calendar and schedules appointments and meetings.
- Audits and processes payroll for management team.
- Receives and reviews incoming correspondence and other materials.
- Reviews outgoing correspondence and materials for procedural and grammatical accuracy and conformance with policy.
- Controls documents requiring action by a specific date and follows up to ensure that such deadlines are met.
- Keeps a running account of pertinent office events during the LCOMs absence and carries out delegated duties such as insuring the assembly of specified reports by deadline dates.
- Makes necessary travel arrangements for managers. Prepares travel vouchers, computing per diem and mileage reimbursements. Forwards all the necessary documentation to the Regional Census Center.
- Provides general administrative and clerical support for management team.

Recruiting Assistant (RA)

The Recruiting Assistant performs recruiting activities to ensure there is a sufficient pool of qualified applicants for temporary census employment.

- Works to ensure sufficient numbers of applicants are tested for temporary census jobs within their designated geographic area.
- Meets with and distributes recruiting packets to state, local and tribal governments, local businesses, local public and state employment agencies, media outlets, community centers, religious groups and other appropriate sources to recruit for a variety of positions.
- Maintains good public relations with applicant referral and other employment sources.
- Periodically reviews existing recruitment materials ensuring the applicants are provided with a thorough explanation of the responsibilities of the position.
- Distributes posters and flyers at job fairs and performs other similar recruiting activities to recruit local residents.
- Responsible for scheduling and/or testing job applicants for various positions.

Monitors the testing sessions, scores the test, reviews application forms, and performs other tasks required in testing applicants.

- Locates space for testing applicants, assuring that it meets specific criteria. Sets up testing room in an appropriate manner to allow for a testing and reception area.

PLEASE CALL 877-474-5226 TO APPLY AND SCHEDULE A TESTING SESSION

Nebraska Department of Correctional Services

CERTIFIED MASTER SOCIAL WORKER / MENTAL HEALTH DEPARTMENT / LINCOLN / #46-00600 / \$3238 MO Duties include: complete written documentation for assigned inmates. Consult with appropriate staff regarding mental state of referred inmates. Participate in treatment teams. Screen and refer inmates to appropriate programs or treatment. Provide casework assistance involving financial, health, educational, vocational, employment, personal, and family problems; formulate and implement inmate discharge plans. **REQUIREMENTS:** Master's degree in Social Work and two years work experience. Certification by the Nebraska Department of Human Services System as a Master Social Worker. **Transcripts required prior to appointment.** **DESIRED:** Experience working with an incarcerated population; experience working with sex offenders; experience working with major mental illness; knowledge of counseling theory/practice; knowledge of psychological disorders; bilingual (English-Spanish). Selected candidate must successfully complete a Nebraska DCS training program. Selected candidate is subject to physical exam/screening, must pass a drug test, and must successfully complete the NE Corrections Training Program. Submit an NE State Application form to NE Department of Administrative Services-Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com For more information call 402.471.2075 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359 **CLOSES: OPEN**

CHEMICAL DEPENDENCY COUNSELOR II (\$15.18 HR) OR TREATMENT SPECIALIST (\$13.13 HR) / NEBRASKA CORRECTIONAL CENTER FOR WOMEN / #46-96033. We are looking for a competitive, independent "doer" who loves to solve problems for the job of Chemical Dependency Counselor. The person we want is precise and thorough and not afraid to take responsibility for his/her decisions in a fast paced environment. **REQUIREMENTS: CD Counselor II – LADC/PLADC or an LMHP/PLMHP with the ability to obtain PLADC within one year.** May be required to work and/or attend training evenings and weekends. Must possess effective communication skills. Must have the ability to plan, organize and implement evidence-based programs. Bachelor's Degree in Behavioral Science field preferred. **Transcripts required prior to appointment.** Experience and/or training in Microsoft Word is desired. **CD Treatment Specialist (Will only be interviewed or hired if qualified CDC candidates unavailable) –** Must have post high school coursework, training or experience in Behavioral Science field. Selected candidate for either position is subject to physical exam/screening, must pass a drug test and successfully complete the NE Corrections Training Program. Submit a NE State Application form to Department of Administrative Services –Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.471.2075 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359. **CLOSES: OPEN**

CHEMICAL DEPENDENCY COUNSELOR II (\$15.18 HR) OR TREATMENT SPECIALIST (\$13.13 HR) /NEBRASKA STATE PENITENTIARY/RESIDENTIAL TREATMENT COMMUNITY / #46-08908 We are looking for a competitive, independent "doer" who loves to solve problems for the job of Chemical Dependency Counselor. The person we want is precise and thorough and not afraid to take responsibility for his/her decisions in a fast paced environment. **REQUIREMENTS: CD Counselor II – LADC/PLADC or an LMHP/PLMHP with the ability to obtain PLADC within one year.** May be required to work and/or attend training evenings and weekends. Must possess effective communication skills. Must have the ability to plan, organize and implement evidence-based programs. Bachelor's Degree in Behavioral Science field preferred. **Transcripts required prior to appointment.** Experience and/or training in Microsoft Word is desired. **CD Treatment Specialist (Will only be interviewed or hired if qualified CDC candidates unavailable) –** Must have post high school coursework, training or experience in Behavioral Science field. Selected candidate for either position is subject to physical exam/screening, must pass a drug test and successfully complete the NE Corrections Training Program. Submit a NE State Application form to Department of Administrative Services –Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.471.2075 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359. **CLOSES: OPEN**

CHEMICAL DEPENDENCY COUNSELOR II (\$15.18 HR) OR TREATMENT SPECIALIST (\$13.13 HR) /OMAHA CORRECTIONAL CENTER SUBSTANCE ABUSE UNIT / #46-96031 AND #46-96032 We are looking for a competitive, independent "doer" who loves to solve problems for the job of Chemical Dependency Counselor. The person we want is precise and thorough and not afraid to take responsibility for his/her decisions in a fast paced environment. **REQUIREMENTS: CD Counselor II – LADC/PLADC or an LMHP/PLMHP with the ability to obtain PLADC within one year.** May be required to work and/or attend training evenings and weekends. Must possess effective communication skills. Must have the ability to plan, organize and implement evidence-based programs. Bachelor's Degree in Behavioral Science field preferred. **Transcripts required prior to appointment.** Experience and/or training in Microsoft Word is desired. **CD Treatment Specialist (Will only be interviewed or hired if qualified CDC candidates unavailable) –** Must have post high school coursework, training or experience in Behavioral Science field. Selected candidate for either position is subject to physical exam/screening, must pass a drug test and successfully complete the NE Corrections Training Program. Submit a NE State Application form to Department of Administrative Services –Personnel, 301

Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.471.2075 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359. **CLOSES: OPEN**

CHEMICAL DEPENDENCY COUNSELOR SUPERVISOR / OMAHA CORRECTIONAL CENTER / #46-00552 / \$17.54

HR Develop chemical dependency program components to meet the treatment needs of inmates. Administratively and clinically supervise and evaluate the work of the Chemical Dependency Counselors and Treatment Specialists. Orient new staff to the treatment model; provide for initial and on-going staff development to ensure the effectiveness of treatment activities. Utilize teamwork and teambuilding skills. Serve as the liaison between the facility and community resources. Assist in evaluating existing treatment modalities and in developing new treatment programs, policies and guidelines.

REQUIREMENTS: BA in behavioral science or related field. Related experience/training may be substituted for the degree on a year-for-year basis. Must be licensed as Alcohol/Drug Counselor (LADC). **Top candidates must submit a copy of licensure at time of interview.** Ability to communicate dialogically, both orally and in writing. Must have a valid driver's license. Desire ability to organize, plan and implement program components; supervise staff and inmates; knowledge of substance abuse programming; conducting groups. **Transcripts required prior to appointment.** Selected candidate is subject to physical exam/screening, must pass a drug test, and must successfully complete the NE Corrections Training Program. Submit an NE State Application form to NE Department of Administrative Services-Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com For more information call 402.471.2075 Or 1.888.769.2359. For ADA accommodation call 1.888.769.2359 **CLOSES: OPEN**

CORRECTIONAL OFFICER / TECUMSEH STATE CORRECTIONAL INSTITUTION / \$13.47 HR

Do you want to make a difference? Join our innovative agency that is seeking key individuals to serve and protect the public by providing control, humane care and habilitation services for inmates. **REQUIREMENTS:** At least 18 years of age; high school education or equivalent; valid driver's license; successful completion of examination and screening process; ability to work under stress. No domestic abuse-related convictions will be accepted. Must be able to work a shift assignment including weekends and holidays. Selected candidates is subject to physical exam/screening, must pass a drug test and successfully complete the fully paid NE Corrections Training Program to include CPR, First Aid, firearms, and self-defense tactics. Bilingual (English/Spanish) skills desired and assessed. Competitive salary plus benefits to include Medical/Dental/Life Insurance, Retirement, Tuition Assistance, paid vacations/holidays. The exam will take approximately 2 ½ hours and will be given the first Saturday of every month at 9:00 a.m., the second Wednesday of every month at 9:00 a.m., and the third Tuesday of every month at 5:30 p.m. Applicants will be taken on a first come first served basis. Late arrivals will not be accepted. Please bring your drivers license with you and wear appropriate business attire (shorts and tank tops will not be allowed). Submit a NE State Application for Employment form to Department of Administrative Services –Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.335.5998 or 1.888.769.2359. For ADA accommodations call 1.888.769.2359. **CLOSES: OPEN**

RECREATION SPECIALIST / NE STATE PENITENTIARY / #46-13212 / \$14.12 HR

Assist in planning, developing and implementing a recreation and leisure program for inmates, including athletics, music, television programming, cultural events and activities. Supervise daily use of equipment and materials. Maintain records; develop and coordinate outside community contacts. Encourage participation in events. Assist in policy development. Manipulate doors and locks. Assist in the maintenance of security and sanitation. Perform shakedown. Move equipment weighing up to 50 lbs.

REQUIREMENTS: Associate's Degree plus some related work experience. Equivalent years of related experience may substitute for education requirement on a year-for-year basis. Knowledge of rules, regulations and strategies of sports, music and other recreational activities. Ability to communicate orally and in writing. Must be able to work evenings and weekends. Candidates with experience in relevant recreational activities in custodial setting are encouraged to apply.

Transcripts required prior to appointment. DESIRED: Bachelor's Degree in Recreation or related field preferred. Bilingual (English/Spanish) skills desired and assessed. Selected candidate is subject to physical exam/screening, must pass a drug test and successfully complete the NE Corrections Training Program. Submit a NE State Application form to NE Department of Administrative Services -Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.471.2075 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359. **CLOSES: OPEN**

RECREATION SPECIALIST / TECUMSEH STATE CORRECTIONAL INSTITUTION / #46-61063 / \$14.12 HR

Assist in planning, developing and implementing a recreation and leisure program for inmates, including athletics, music, television programming, cultural events and activities. Supervise daily use of equipment and materials. Develop and coordinate outside community contacts. Encourage participation in events. Maintain records and inventory and assist in policy development. Assist in the maintenance of security and sanitation. Perform searches. Move equipment weighing up to 50 lbs with assistance.

REQUIREMENTS: Associate's Degree plus some related work experience. Equivalent years of related experience may substitute for education requirement on a year-for-year basis. Knowledge of rules, regulations and strategies of sports, music and other recreational activities. Ability to communicate orally and in writing. Must be able to work evenings and weekends. Candidates with experience in relevant recreational activities in a custodial setting are encouraged to apply. **Transcripts required prior to appointment. DESIRED:** Bachelor's Degree in Recreation or related field; Bilingual (English/Spanish) skills desired and assessed. Selected candidate is subject to physical exam/screening,

must pass a drug test and successfully complete the NE Corrections Training Program. Submit a NE State Application form to NE Department of Administrative Services -Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.335.5998. For ADA accommodation call 1.888.769.2359.

CLOSES: OPEN

TEACHER / LINCOLN / #46-80008 / PAY BASED ON THE STATE OF NE TEACHERS CONTRACT, EDUCATION & YEARS OF EXPERIENCE Provide year round group and individual instruction. Develop curricula appropriate to adult inmate needs. Document student progress, provide security, sanitation and safety for the area. Will supervise inmates in a classroom environment for ABE, GED and ESL programs. **REQUIREMENTS:** Valid Nebraska Teaching Certificate or provisional certificate or eligible for certification. Must provide a copy of certification and transcript. **DESIRED:** Strong background in reading, science, social studies, math, English, ESL, and/or special education. Computer skills to include Windows, Word and Excel. Selected candidate is subject to physical exam/screening, must pass a drug test, and successfully complete the NE Corrections Training Program. Submit a NE State Application form to NE Department of Administrative Services – Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on-line at WWW.dcs-careers.com For more information call 402.479.5744 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359.

CLOSES: OPEN

TEACHER / MCCOOK / #46-80017 / PAY BASED ON THE STATE OF NE TEACHERS CONTRACT, EDUCATION & YEARS OF EXPERIENCE Provide year round group and individual instruction. Develop curricula appropriate to adult inmate needs. Document student progress, provide security, sanitation and safety for the area. Will supervise inmates in a classroom environment for ABE, GED and ESL programs. **REQUIREMENTS:** Valid Nebraska Teaching Certificate or provisional certificate or eligible for certification. Must provide a copy of certification and transcript. **DESIRED:** Strong background in reading, science, social studies, math, English, ESL, and/or special education. Computer skills to include Windows, Word and Excel. Selected candidate is subject to physical exam/screening, must pass a drug test, and successfully complete the NE Corrections Training Program. Submit a NE State Application form to NE Department of Administrative Services – Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on-line at WWW.dcs-careers.com For more information call 402.479.5744 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359.

CLOSES: OPEN

UNIT CASEWORKER / OMAHA AREA / #46-03891 / \$15.17 HR Coordinate daily activities for inmates within a housing unit. Perform sanitation and safety inspections, distribute medication and mail. Assist in crisis intervention. Must continuously observe inmate activities and must be alert to security, health and safety situations. Prepare reports, participate in disciplinary and security actions including counts, searches, and use of force. May transport inmates on travel orders. **REQUIREMENTS:** Bachelor's Degree or equivalent years of correctional custody experience or related casework/counseling experience. **Transcripts required prior to appointment.** Must have a valid driver's license. Bilingual (English/Spanish) skills desired and assessed. Selected candidate is subject to physical exam/screening, must pass a drug test and successfully complete the NE Corrections Training Program. Submit a NE State Application form to Department of Administrative Services – Personnel, 301 Centennial Mall South, Lincoln, NE 68509 or apply on line at www.dcs-careers.com. For more information call 402.595.3964 or 1.888.769.2359. For ADA accommodation call 1.888.769.2359. **CLOSES: OPEN**

City of Grand Island: Firefighter/EMT-B

Test dates: Saturday, September 13, 2008 and Sunday, September 14, 2008. Apply to: Human Resources, City of Grand Island, 100 E 1st Street, Grand Island, NE 68801 308-385-5444, ext. 190. Applications available online at City web site: www.grand-island.com

Werner Enterprises

Corporate Data Analyst (Reference # 12223)

Recruiter: Joe Cole

Department: Accounting

Location: Omaha, NE

Hours: Full Time / Day Hours

Responsibilities: Perform analysis of financial results and operational activities of the company and work with various personnel to understand processes and data. Develop and maintain reports meeting senior management needs.

Qualifications: Bachelor's degree from an accredited college or university in Business Administration with an emphasis in Accounting or Finance, or equivalent experience required. Previous data analysis and general financial reporting/accounting experience preferred. Strong Excel and Word skills as well as an understanding of accounting and workflow required.

Customer Service Manager Floater/ After Hours (Reference #12932)

Recruiter: Beth Heck

Department: VAS – CD Vertical/ After Hours

Location: Omaha, NE

Hours: FT 7/7 T-M 5pm-5am

Responsibilities: Manage, solicit, assist and maintain our established customer base within a geographical area. This includes requests for loads, occasional assigning of loads, and all customer service functions needed to ensure customer satisfaction, high production levels, on-time delivery, and minimal deadhead.

Qualifications: A minimum of a bachelor's degree in Business Administration with an emphasis in Marketing, Management, or Transportation/Logistics, or three to four years Werner experience. Two to three years customer service experience and transportation experience preferred. Two to three years PC and/or AS/400 experience preferred.

Customer Service Manager (Reference #12976 El Paso; #13019 Torrence)

Recruiter: Beth Heck

Department: Value Added Services – Retail Vertical/ Funai

Location: El Paso, TX; Torrence, CA

Hours: Full Time / Days

Responsibilities: Manage, solicit, assist and maintain our established customer base within a geographical area. This includes requests for loads, occasional assigning of loads, and all customer service functions needed to ensure customer satisfaction, high production levels, on-time delivery, and minimal deadhead.

Qualifications: A minimum of a bachelor's degree in Business Administration with an emphasis in Marketing, Management, or Transportation/Logistics, or three to four years Werner experience. Two to three years customer service experience and transportation experience preferred. Two to three years PC and/or AS/400 experience preferred.

Customer Service Manager (Reference #13000, #13053, #12769)

Recruiter: Dawn Fahrenholz

Department: Marketing

Location: Omaha, NE

Hours: Full Time / Day Hours

Responsibilities: Manage, solicit, assist and maintain our established customer base within a geographical area. This includes requests for loads, occasional assigning of loads, and all customer service functions needed to ensure customer satisfaction, high production levels, on-time delivery, and minimal deadhead.

Qualifications: A minimum of a bachelor's degree in Business Administration with an emphasis in Marketing, Management, or Transportation/Logistics, or equivalent experience. Two to three years customer service experience and transportation experience preferred. Two to three years PC and/or AS/400 experience preferred.

Dedicated Manager (Reference #13041 Canastota; #13004 Duncan; #12900 Garland; # 12961 Omaha; #13051 West Memphis)

Recruiter: Adam Osher

Department: Specialized Services

Location: Canastota, NY; Duncan, OK; Garland, TX; Omaha, NE; West Memphis, TN

Hours: Full Time / Days

Responsibilities: Assist customers with Transportation solutions by load planning, driver management, and all customer service functions needed to ensure satisfaction, high production levels, on-time delivery, and minimal deadhead within the Dedicated operations. Supervise on-site employees on day to day issues.

Qualifications: A bachelor's degree (Business Admin, Marketing or Transportation/Logistics) and/or one to two years fleet management experience preferred. A minimum of three years combined dispatch and customer service experience, Excellent CRT and human relations abilities required. Experience in the transportation industry a must.

Fleet Manager (Reference #13067 Braselton; #12907 Omaha)

Recruiter: Adam Osher

Department: Specialized Services

Location: Braselton, GA; Omaha, NE

Hours: Full Time / Days

Responsibilities: Managing satellite computer dispatch systems, maintaining customer relations, and work independently at outside locations. Dispatching and supervising drivers on loads by relaying trip information through the AS/400 computer system, satellite, face-to-face communication, and phone conversation. Manage drivers by assuring safe, legal, and on-time delivery of freight. Plan splits and swaps of loads to get drivers home, legal hours of service and customer satisfaction.

Qualifications: A bachelor's degree (Business Admin, Marketing or Transportation/Logistics) and/or two to three years fleet management or transportation experience in the truckload industry preferred. Six months to one year supervisory experience preferred. Strong organizational skills, proven management ability, and skill in operating a computer terminal and satellite communications system required.

Load Planner (Reference #13057)

Recruiter: Dawn Fahrenholz

Department: Marketing

Location: Omaha, NE

Hours: Full Time / Day Hours

Responsibilities: Administer the assigning of trucks to loads. This includes the prioritization of loads based on customer requirements and commitments, Fleet Manager requests, trailer utilization, and driver home requests. Communicate with Fleet Managers and Dedicated Managers on specific situations and the planning of freight for the day.

Qualifications: A minimum of a bachelor's degree within Business Administration preferred or equivalent experience. Two to three years transportation experience preferred. Two to three years customer service experience preferred.

Project Manager (Reference #13042)

Recruiter: Dawn Fahrenholz

Department: Marketing

Location: Omaha, NE

Hours: Full Time / Day Hours

Responsibilities: The main purpose of this position is to lead the productivity of the assigned account(s) involving soliciting and assisting with all customer service functions needed to ensure customer satisfaction, on-time delivery, and input accuracy.

Qualifications: Minimum of a bachelor's degree from an accredited college or university, or equivalent of five years min experience. Two to three years customer service experience preferred. Two to three years transportation/brokerage experience preferred. One to two years AS/400 or PC experience preferred.

Rate Analyst (Reference # 12952)

Recruiter: Megan Downing

Department: Rates/Pricing

Location: Omaha, NE

Hours: Full Time / Day Hours

Responsibilities: Coordinate, process, and complete formal bid packages to current and potential customers as well as analyze proposed rates for current and potential customers.

Qualifications: Must possess one to two years computer experience, including Microsoft Excel and Access, strong negotiation and communication skills, and excellent financial and analytical skills. A Bachelor's Degree in Business, with an emphasis in Economics, Finance, or Accounting is preferred.

Please apply online at www.werner.com or send resume to:

HR@werner.com

Address: Werner Enterprises, PO Box 45308, Omaha, NE 68145, Attention: Human Resources

Indicate position(s) interested in. Please include Reference Number(s) Phone: 800-228-2240

Reporter/Anchor

KOLN/KGIN-TV is currently seeking applicants for the above position in our Lincoln newsroom.

The anchor/reporter has responsibilities for anchoring, reporting, news gathering and news presentation.

Duties include:

The select candidate is capable of reporting, writing, anchoring, producing, planning, story generation, web posting, videography and editing, and producing news stories from inception to completion professionally, as assigned, and on deadline. Duties include TV & online news stories that are professionally complete and compelling, anchor weekend newscasts or other newscasts as assigned, present stories calmly and clearly and in a live capacity, appear at promotional functions as assigned, operate news equipment in a safe, professional manner, write and anchor news promotional material, contribute regularly to news story ideas and perform duties as assigned.

Qualifications include:

College degree or equivalent job experience in a journalism related field. Above average knowledge of the operation of news videography and editing equipment. The ability to communicate live on-air in a professional manner. The ability to type and operate newsroom computers in an above average capacity. Excellent people skills when dealing with co-workers and the public. Maintain a permanent residence in Lancaster County. A valid driver's license and satisfactory driving record.

KOLN/KGIN TV/Gray Television Group, Inc. is a drug-free company and requires pre-employment drug testing, background & MVR check. EOE. Send resume & VHS/DVD demo with a cover letter giving your thoughts about the future of TV news on-air & online, and your role in it to:

KOLN/KGIN-TV / Personnel Supervisor
840 North 40th Street
Lincoln, NE 68503
Fax (402) 467-9461 or e-mail jobs@kolnkgin.com

Application Deadline: September 12, 2008

Late submissions may or may not be considered at KOLN/KGIN's discretion.

NO PHONE CALLS PLEASE