## When should you call Campus Conduct Hotline?

Campus Conduct Hotline offers an easy, comfortable way to report activity or behavior you may observe or experience on campus that is harmful, unethical, questionable, or causes you or someone else personal injury. You should call the Campus Conduct Hotline if you experience or observe any of the following:

- **Fraud or crime**
- **Sexual harassment**
- **Discrimination**
- **Safety or facility risk issues**
- **Security and Internet policy abuses**
- **Code of Conduct violations**
- **Workplace hostility**
- **Unethical grading practices**
- **Fraudulent financial or business practices**
- **Any other questionable behavior**

**Report**

3

A report is filed with your institution

**Investigate**

4

Your concern is investigated

**Protect**
**our community**
**our reputation**
**our future**

Campus Conduct Hotline

**866-943-5787**

EIIA

educational & institutional insurance administrators, inc.

Campus Conduct Hotline (CCH) is brought to you by your institution and Educational & Institutional Insurance Administrators, Inc. (EIIA). EIIA is a leader in insurance services and risk management for higher education. For more information about CCH or EIIA visit our websites at **www.CampusConduct.com** and **www.eiia.org**.

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# PROTECT

**our community**
**our reputation**
**our future**

Campus Conduct Hotline

*Your confidential way to report unethical behavior.*

Campus Conduct Hotline℠
866-943-5787

## Introducing Campus Conduct Hotline℠

**Your Campus-Wide Safety Net**

*Campus Conduct Hotline* is a confidential, independent, call-in service that provides a simple, anonymous way for you to help preserve the values and reputation of our institution. One phone call from you can alert the institution administration of problems that may affect the entire campus community.

***Protecting the principles of honesty, integrity, excellence, and a safe and healthy environment for everyone.***

## How Does Campus Conduct Hotline Work?

When you call Campus Conduct Hotline you will speak to a friendly, trained specialist who will guide you through the details of your concern. You will be given a case number for your reference, so your call will be completely anonymous. No information will be taken about you, so you will never be identified.

Your concerns will be submitted to the campus administration for investigation. Using your case number you can call Campus Conduct Hotline at any time to check on the status of the investigation and learn of any actions that have been taken—thanks to your phone call.

## When you use Campus Conduct Hotline, your call will be:

- **Confidential and anonymous**
- **Answered by a masters'-degreed specialist in psychology or social service**
- **Handled with support and sensitivity**
- **Reported to the administration for investigation**
- **Assigned a case number you can use to follow-up on the status of your concern**

**866-943-5787**

**Observe**

1

You notice questionable behavior or unsafe conditions

**Alert**

2

You call Campus Conduct Hotline to voice your concern

**Report**

3

A report is filed with your institution

**Investigate**

4

Your concern is investigated

**Resolved**

5

A course of action is determined

Campus Conduct Hotline

Your voice has made a difference